

Faculty of Arts and Humanities Postgraduate Research

Welcome

Part 2

Today's Sessions...

Doctoral College	Prof Chris Howls	14:30
Library	Dorothy Byatt	14:45
Ethics	Prof Fiona Woollard	15:00
ISolutions	Kay Foster	15:15
UCU	Bea Gardener	15:25
Tea/Coffee Break		15:30
PG Tips	Fiona Bowler & Reps	16:00
PGR Training	Ali Dickens	16:30

Doctoral College Welcome

Professor Christopher Howls – Director
October 2019

Changing the world

Our world-leading interdisciplinary expertise, state-of-the-art facilities and international partnerships give our research and education a global reputation.



Research excellence

The Research Excellence Framework (REF) assesses the quality of research in UK higher education.

In REF 2014, we were ranked:

- 8th in the UK for research intensity¹
- 11th most powerful university in the UK²
- Nearly 90% of our research has world-leading and internationally excellent impact
- Over 97% of the University's research environment is world-leading and internationally excellent.

Our Doctoral researchers played a leading role in this:
Contributed to over 30% of our outputs and case studies

(1) Times Higher Education, January 2015

(2) Research Fortnight, December 2014

Research at the University of Southampton

Some research highlights



Improving lives worldwide

Supporting the UN Sustainable Development Goals to improve lives around the globe.

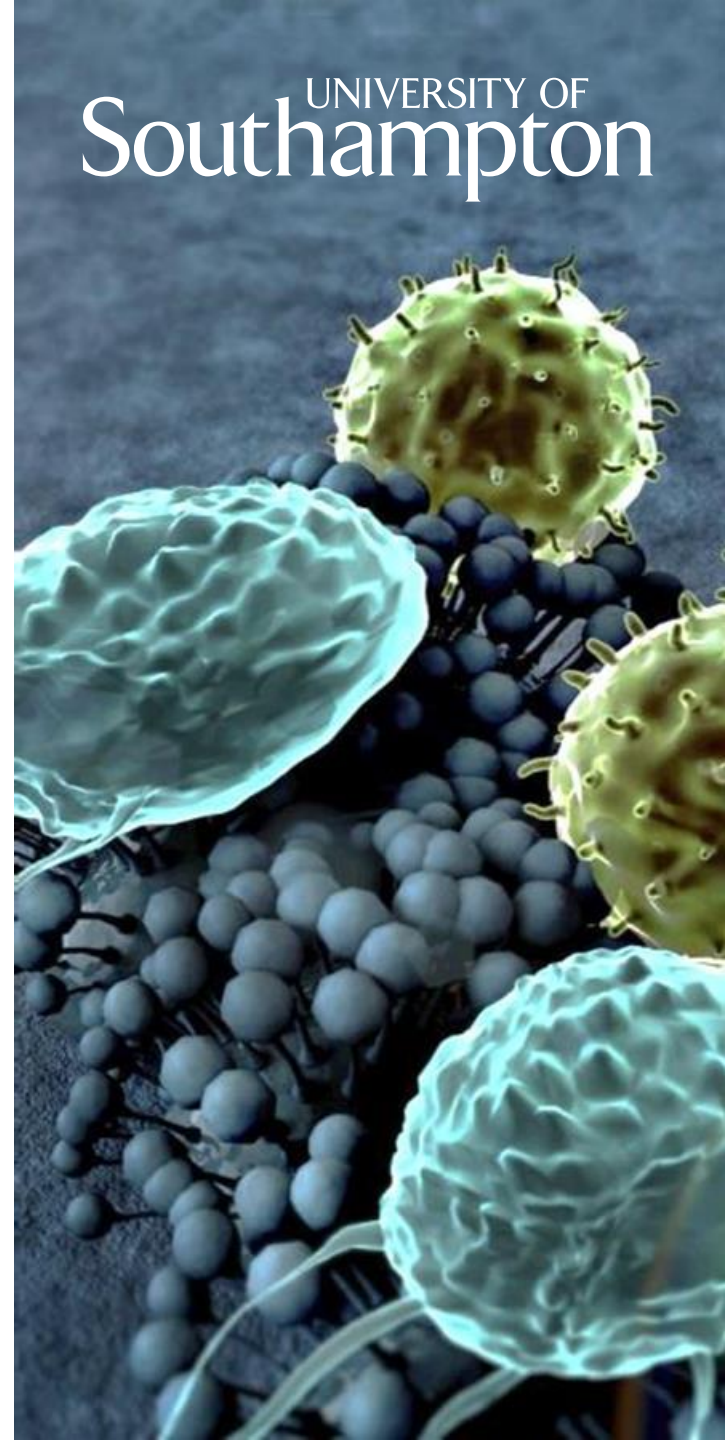
Population change

- Home to the largest group of demographers and gerontologists in the UK
- Determining how the world will 'survive' and adapt to a global population rise
- Our partners include:
 - UK Office of National Statistics
 - National Records of Scotland
 - AgeUK
 - World Health Organization



Harnessing the immune system

- 40-year reputation for cancer immunology
- Pioneering immune-based therapies such as antibodies and DNA vaccines
- Partners with the Francis Crick Institute
- An estimated 20 per cent of our clinical trial patients are living cancer free



Tackling malaria

- Our research is at the forefront of the fight against malaria
- We use anonymised mobile phone data to map movements of populations between malaria 'hotspots' and conduct elimination feasibility assessments
- Collaborate with the National Vector-borne Diseases Control Programme in Namibia and WHO
- Funded by the Bill and Melinda Gates Foundation



Connecting the world

- Low-loss optical fibres, developed at Southampton, drive the internet
- Our erbium-doped amplifiers resulted in broadband and fast telecommunications
- Founded the discipline of Web Science
- World's first Open Data Institute
- Centre of a photonics cluster of 10 companies



Uncharted waters

- Our researchers have discovered deep-sea vents teeming with new life and valuable metal resources
- Interdisciplinary research
- In collaboration with the UK Natural Environment Research Council
- Partners with Japan Agency for Marine Earth Science Technology
- Protecting ecosystems and underwater heritage
- Boaty McBoatface!



Uncovering the past

- We uncover vital information about the maritime port of Imperial Rome
- Cutting-edge geophysical analysis, combined with traditional excavation
- Making the past a virtual reality using computer graphic simulations
- We inform policy makers about the importance of the site



Bubble science

- Linking bubbles with medicine, ultrasonic cleaning and locating landmines
- Work with NHS and industry to turn bubble acoustic theory into practice
- Our research applies dolphin-inspired use of bubbles when hunting fish for:
 - sonar to detect naval mines
 - treatments for migraine
 - Locating survivors in collapsed buildings



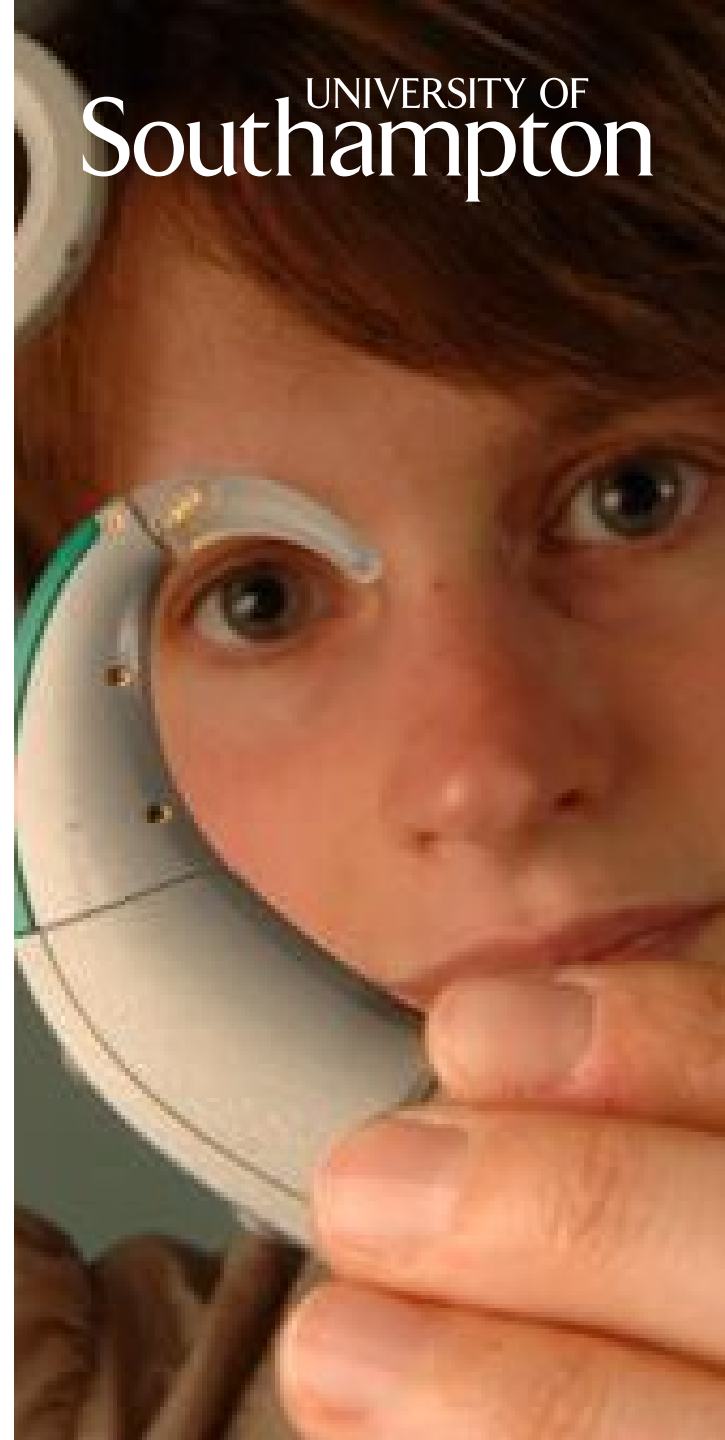
Aircraft noise reduction

- Long-standing research collaborations with Rolls-Royce and Airbus
- Largest provider of aero-acoustic expertise in the UK
- UK focal point for the X-NOISE European aero-acoustic network bringing together industry and academic partners
- Our cutting-edge research provides tools to understand and reduce noise pollution from commercial aircraft



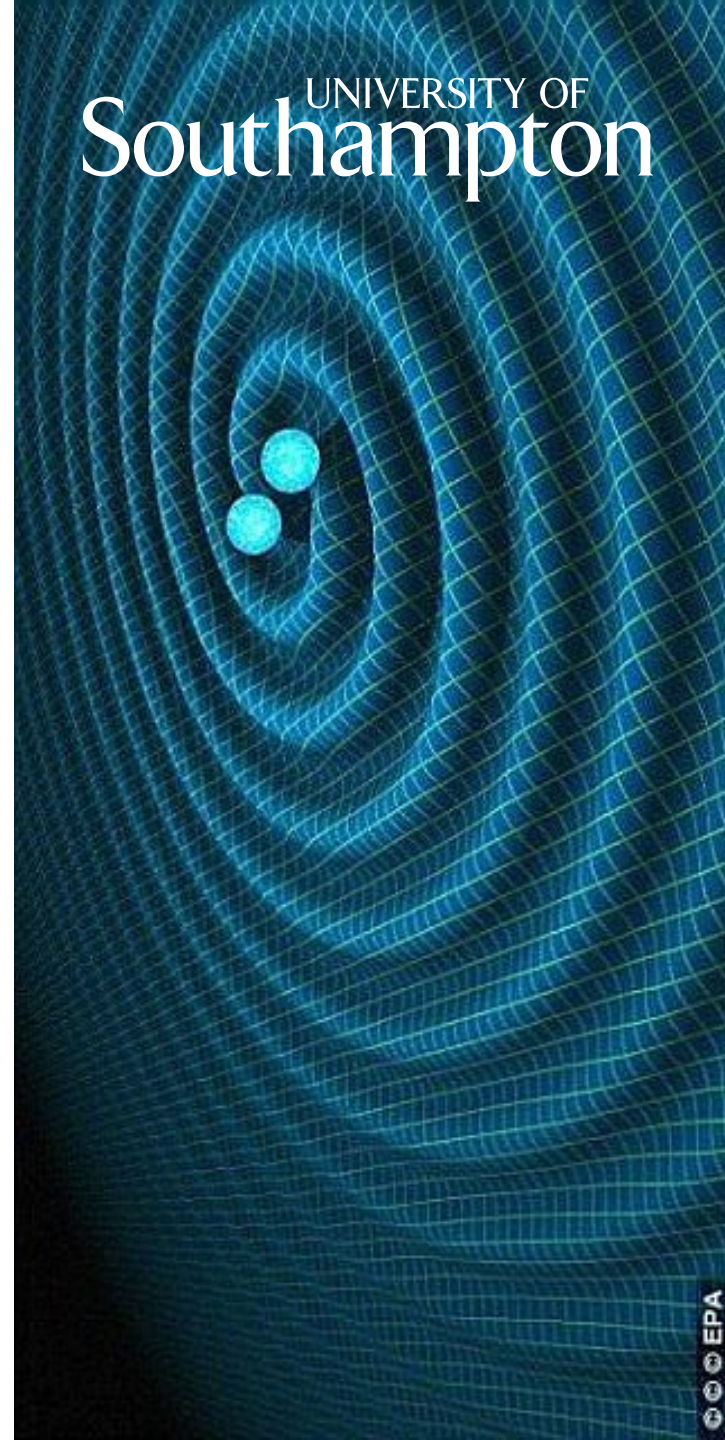
Enjoying music again

- Interdisciplinary project that enables cochlear implant users to hear and appreciate music again
- Online interactive music awareness programme to retrain hearing to pick out sounds from musical instruments
- Music donated by 10cc and Philip Selway from Radiohead



Einstein was right!

- Gravitational waves were detected by LIGO consortium in October 2015, 100 years after Einstein predicted them.
- New field of astronomy born.
- Southampton's Prof. Ian Jones and PGR Greg Ashton were two of only 13 UK people on the paper.
- Nobel prize 2017 for discovery...



Doctoral Researcher Landscape at UoS

- **UoS:**

3,000 PGRs, ~£38m economy

- **Types:**

PhD, iPhD, EdD, DClinPsych, DEdPsych, EngD, DM, DBA,

- **Composition:**

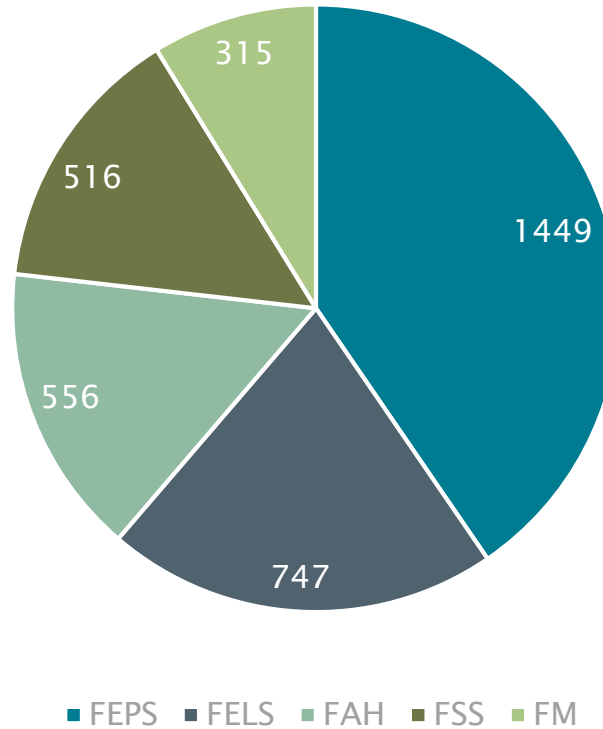
52% UK, 14% EU, 33% OS.

83% FT, 16% PT

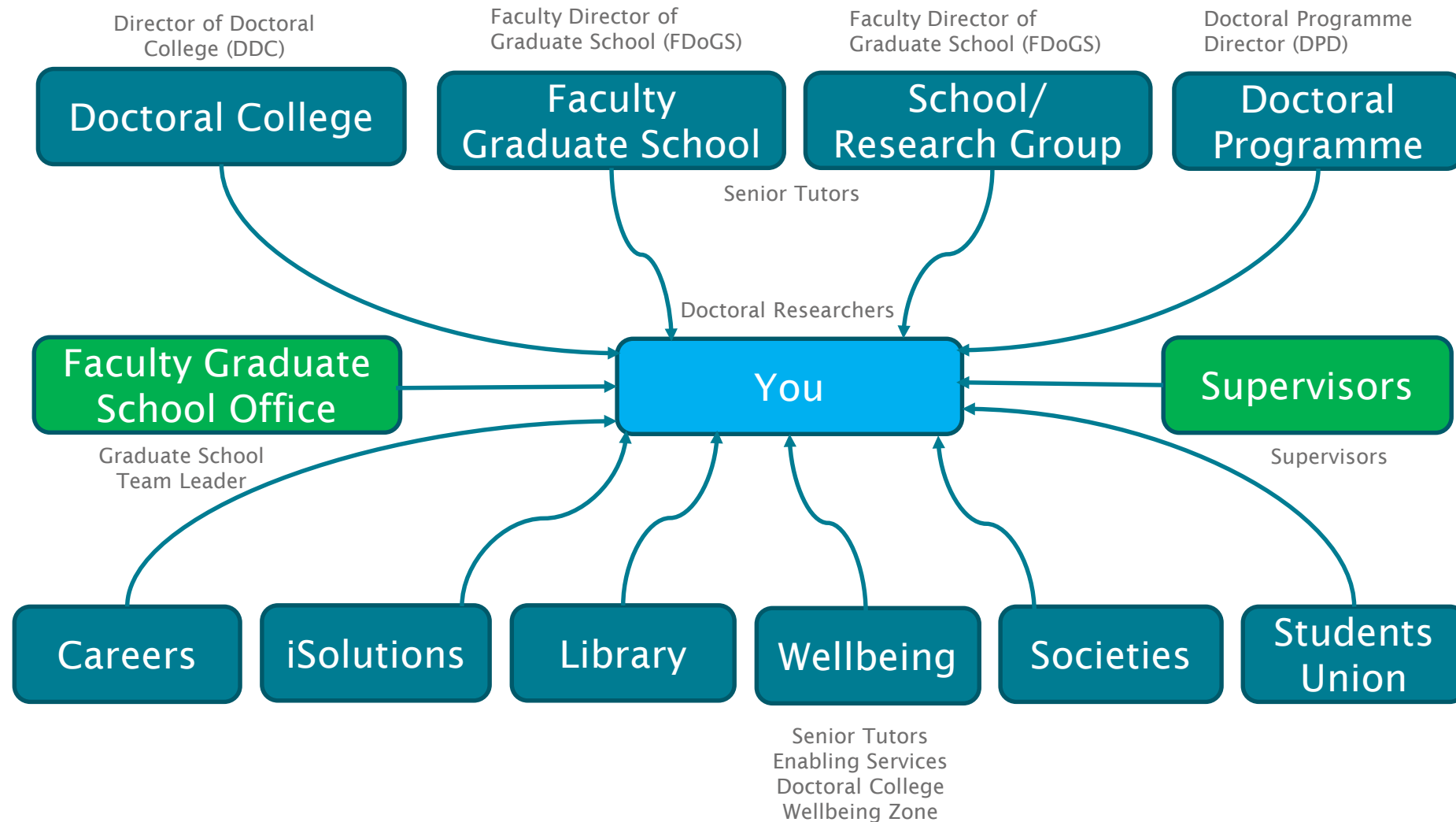
46% F, 54% M

PGR Landscape

PGRs by Faculty



You are not alone!



Doctoral College

- Set up by University Senate:

To lead and direct the development and delivery of Doctoral Research provision across the University and together with AQSC maintain oversight of the quality management and enhancement of Doctoral Research provision across the University.

To act as a central point of information for prospective Doctoral Researchers and to liaise with Faculties on admissions policy.

- Doc College website:

[Main Page](#)

[Handbooks](#) (Student, Supervisor)

[Events](#), [Professional Development](#) ([Gradbook](#))

[Support](#).

Doctoral College Professional Development

- In addition to Faculty/School/Programme training:
- A centrally coordinated programme of over 80 f2f courses.
 - Mapped to Researcher Development Framework (RDF):
 - Knowledge and techniques for research
 - Improving Personal effectiveness
 - Research professionalism
 - Engagement, influence and impact
- Access to online resources (Academic Integrity, Ethics, LinkedIn learning etc)
- Opportunities to meet and network with researchers from other disciplines.

What else?



www.soton.ac.uk/pgrfestsoton



Doctoral Wellbeing Zone (DWZ) coming soon!



www.soton.ac.uk/3mt

Opportunities
for outreach and
public engagement
www.soton.ac.uk/per

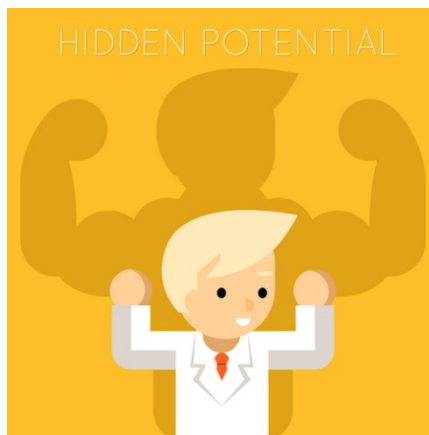


The Doctoral College

partnering with others to support you:



within an inspiring
research environment
& a vibrant doctoral
community



to maximise your potential

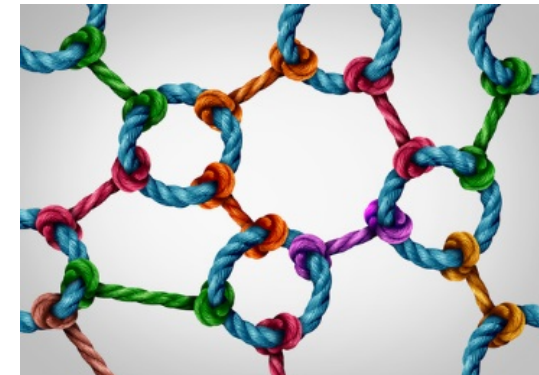


to exploit potential
impact of your
research



to become an effective
researcher producing
quality research

to make connections
and collaborate



Doctoral College Website

<https://www.southampton.ac.uk/doctors-college/>

WHAT SKILLS DO (ACADEMIC) EMPLOYERS WANT?

HIGH QUALITY RESEARCH

RESEARCH INDEPENDENCE

RESEARCH HAS IMPACT

ABILITY TO RAISE PROFILE OF DEPARTMENT

ABILITY TO COMMUNICATE

ABILITY TO TEACH

WORK ACROSS DISCIPLINES

WORK IN GROUPS

ENTHUSIASM

Doctoral College Professional Development

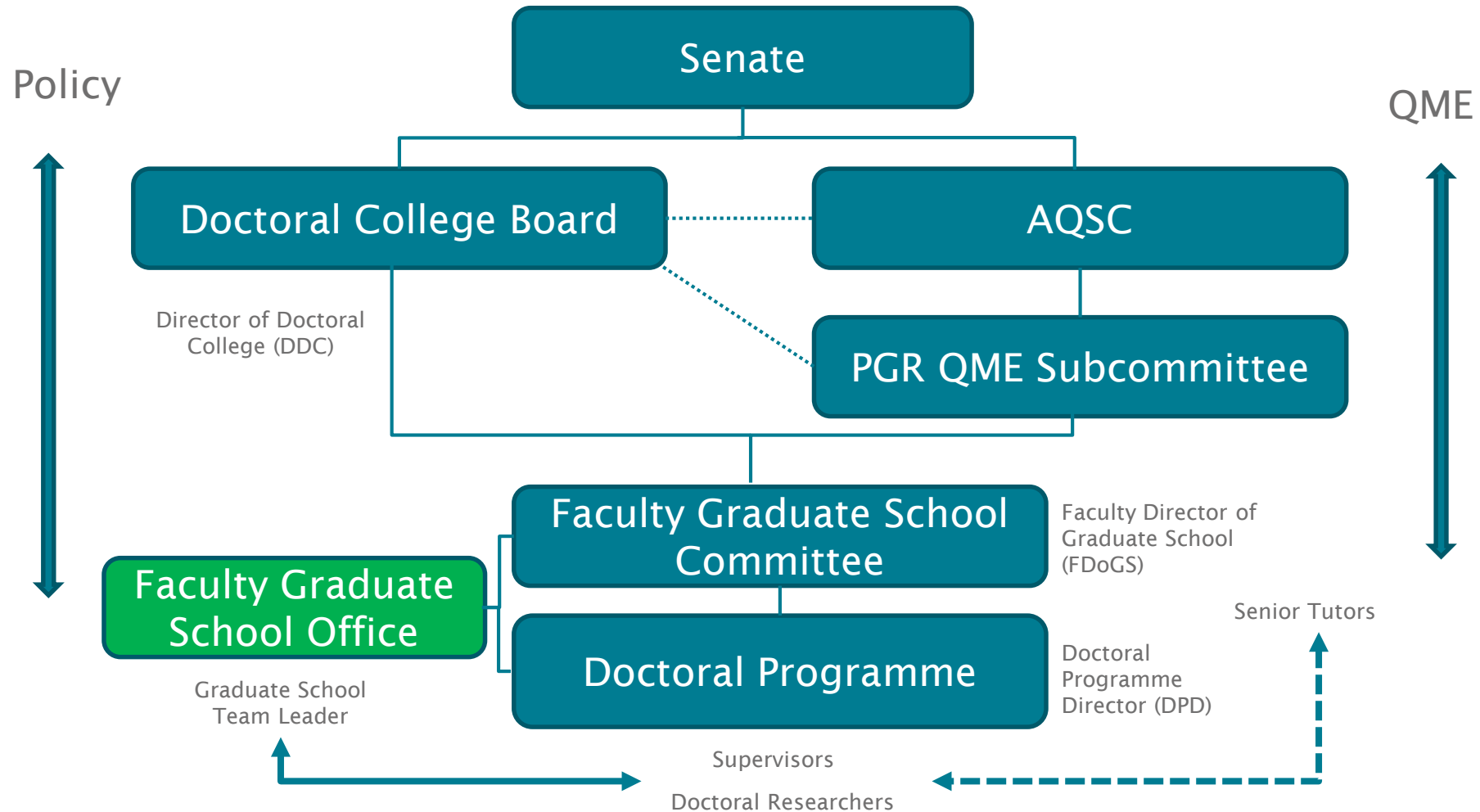
- A centrally co-ordinated programme
- Gradbook: on-line training directory and course booking system
- On-line resources
- Including institutional membership of Vitae (use your UoS email to register)
- Opportunities to meet and network with researchers from other disciplines – courses, activities & events



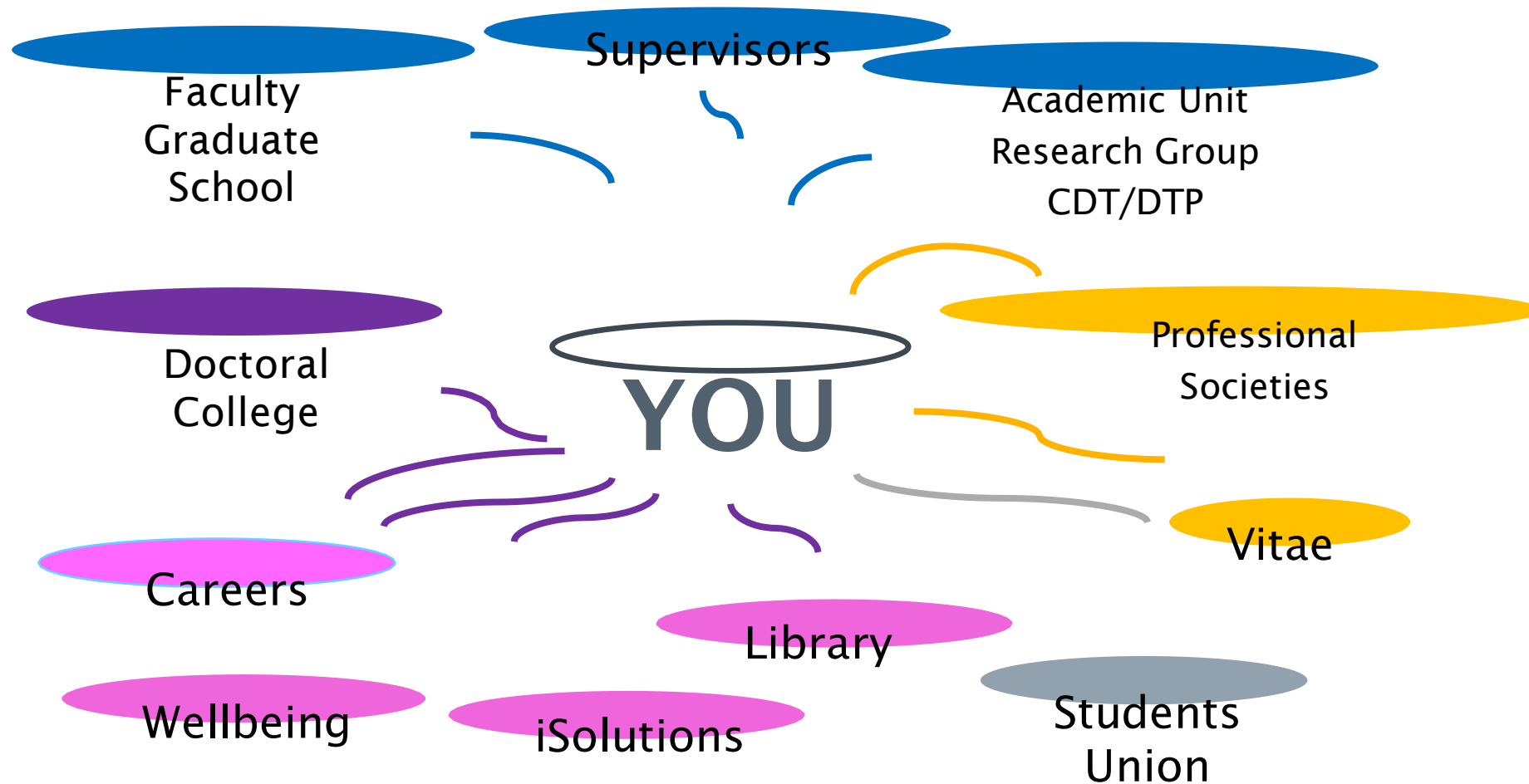
The Researcher Development Framework (RDF)

- identifies the knowledge, behaviours and attributes you will need to help you achieve your goals
- nationally recognised and endorsed by funding councils and research organisations
- extends across all stages of academic research from early stage PGR to internationally recognised professor

Governance



Supporting You:



Our Programme webpages will help you:

- with advice and resources
(eg for your Academic/Training Needs Analysis)
- identify the training options that match your needs – you can search within the 4 themes
- make and manage bookings for courses & events - via [GradBook](#)

Library Services for the Postgraduate Researcher

Dorothy Byatt,
Research Engagement Librarian

October 2019

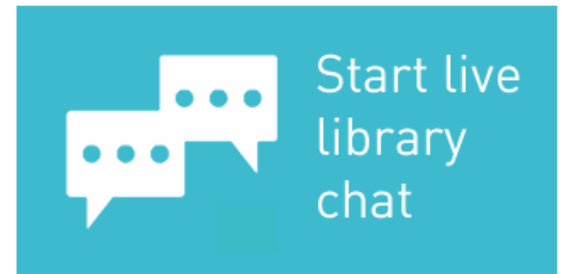


Library Links

[Library Search](#)[WebCat](#)[DelphiS](#)[eJournal Title Search](#)[Getting Started](#)[Library Group Study Rooms](#)[Subject Guides](#)[Opening Hours](#)[LibGuides](#)[Off Campus e-access](#)[Past Exam Papers](#)[Resources](#)[Academic Skills](#)[Services/Campuses](#)[Enquiries/Feedback](#)[Collections](#)[Library Research Services](#)[Special Collections](#)[Pure Soton](#)

Chat

Need help? The library chat service is open 10am-5pm Monday to Friday, except for University closure days. Outside of these times you can send us your question through the [library enquiry form](#).



Twitter

Tweets by @UniSotonLibrary



UniSouthamptonLib Retweeted



Anna

@ONeill_HE

Welcome to

@UniSotonLibrary @unisouthampton .

Tell us about your journey here using our

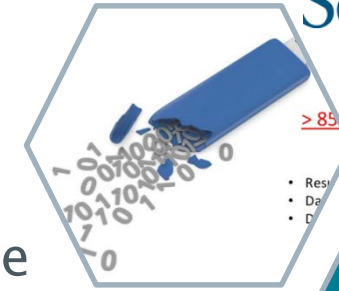
<http://library.soton.ac.uk> (google uni soton lib)

Library Research Engagement

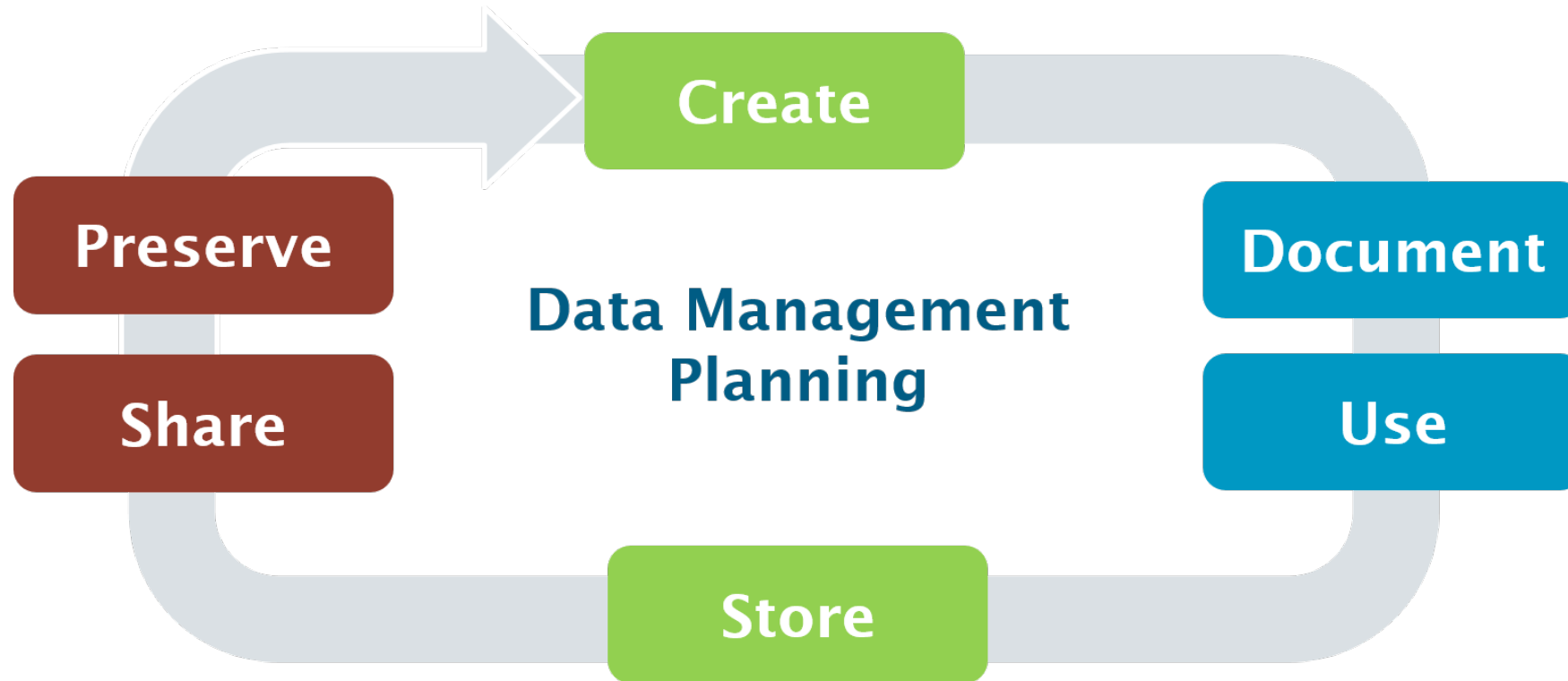


Data Management Plan

- Required for **all PhDs** - see section 29 of the Code of Practice
 - Linked to Academic Needs Assessment and all Progress Reviews



How do I look
after my
research notes
and data?



<http://library.soton.ac.uk/researchdata/phd>

Pure University of Southampton

Current Research Information System (CRIS) and Institutional Repository

- Papers /articles/ research data
- Thesis
- Activities / Impact
- ORCID

<https://pure.soton.ac.uk>

ORCID

Open Researcher & Contributor ID

- ORCID iD is a unique researcher identifier
- Register once for life
- Under your control
- Not institution dependent
- Required by some publishers and funders

<http://library.soton.ac.uk/orcid>

Benefits to you?

- Improves discoverability
- Connects your work
- Eliminates name ambiguity
- Stays with you throughout your career



Reference Management

- Use of software to manage references.
 - EndNote
 - Mendeley
 - Zotero ...
- Online support
 - EndNote Essentials ([LinkedIn Learning](#))
 - [Clarivate EndNote webinars](#)
- Library guide -
<http://library.soton.ac.uk/endnote/>



Gradbook training courses

- E-theses - What you need to know from the start
- Managing your research notes and data (Humanities course)
- Data Management Plan: Why Plan?
- Measuring the Impact of Research: Bibliometrics
- How to make the most of Open Access publishing

<http://www.gradbook.soton.ac.uk>

Welcome to LibGuides@Southampton: Welcome

Search this site

Search

Welcome

Subject Guides


Academic Skills 

Research Services








Resources

Collections

Services & Campuses

Contact Us 

Quick Links

-  WebCat
-  DelphiS
-  eJournal Title Search
-  ePrints Soton
-  FAQ
-  Library Search
-  Contact Us

[Other library catalogues](#) [Log in to your account](#) [Help](#)

Find books and media (WebCat)

FIND

Find articles and databases (DelphiS)

FIND

Welcome

The University Library provides resources and training to support members of the University across every campus.

This site contains information for [every subject area](#), has pages to [support research](#) and to help you develop your [academic skills](#). There is also information about our [sites](#), [services](#) and [collections](#).

About Us

- [Using the Library](#)
- [Opening Hours](#)
- [Library Sites](#)
- [Supporting staff for education](#)
- [International students](#)
- [Book Donations](#)
- [Library Regulations](#)
- [Accessibility, Fire and Safety Information](#)

Library Sites

<http://library.soton.ac.uk>

Borrowing books

Research Postgraduates:

- No limit, automatic renewals
- ‘Place a hold’ in WebCat if the book is on loan



Off-campus Access: Library resources

- Eduroam
 - University WiFi available at other HE Institutions
- Southampton Virtual Environment (SVE)
 - University Windows desktop from any device
 - <https://vdi.soton.ac.uk/>
- Global Protect Virtual Private Network (VPN)
 - Use where SVE unavailable.
 - Instruction via [iSolutions Knowledgebase](#) (login required)
 - Further guidance - <https://www.southampton.ac.uk/isolutions/>
- Institutional Login

Material not held by the Library...

- Journal articles: try Unpaywall
<http://library.soton.ac.uk/openaccess/finding-open-access>
- Inter-Library Loan: request via WebCat,
 - 25 per academic year <http://library.soton.ac.uk/ill/illrpg>

LibGuides@Southampton

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Southampton

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Research

Induction

Photo tour

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Philosophy: Home

Home

Databases

Skills for Success

Books

LibGuides@Southampton / Modern Languages & Linguistics / Home

Modern Languages & Linguistics: Home

Search this site

Search

Home

Books

Journals and Databases

Newspapers

Films Online

Language Learning

Library & Learning Commons

Research

Skills for Success

Find books and media using [WebCat](#)

Find articles and databases using [Delphis](#)

Academic Skills

Library Research Service

Eprints

Contact Us

Find books and media using [WebCat](#)

Find articles and databases using [Delphis](#)

Academic Skills

Library Research Services

Eprints

Contact Us

Key Subject Resources

These are the most relevant, recommended resources for your subject area. For a complete list of resources, visit the [Libguides](#) page.

Environment

- Philosophy: [Philosophy: A Guide to the Literature](#)
- Kierkegaard: [Kierkegaard: A Guide to the Literature](#)
- Wittgenstein: [Wittgenstein: A Guide to the Literature](#)
- The Bible: [The Bible: A Guide to the Literature](#)
- Editorial typesetting: [Editorial typesetting: A Guide to the Literature](#)
- [more...](#)

Find books and media using [WebCat](#)

Find articles and databases using [Delphis](#)

Academic Skills

Library Research Services

Eprints

Contact Us

Key Subject Resources

These are some of the key databases we recommend that you use; the complete list can be found in the [A-Z resources](#) page. All electronic resources can be accessed off-campus through the [Southampton Virtual Environment \(SVE\)](#).

- [ACLS Humanities E-books](#)
ACLS Humanities e-book (HEB) is an online, fully searchable collection of 5,433 books of high quality in the humanities and related social sciences. Frequently cited in the literature, these titles are recommended by scholars and learned societies and include many prize-winning works. Users may also access online book reviews from leading journals. [Further information](#).
- [Arts and Humanities Citation Index](#)
A multidisciplinary index covering the journal literature of the arts and humanities.
- [Cambridge Core Journals](#)
360 peer-reviewed journals and their digitised archives, covering subjects across the humanities, social sciences and science, technology and medicine.
- [Linguistics and Language Behavior Abstracts](#)
This database abstracts and indexes the international literature in linguistics and related disciplines in the language sciences. The database covers all aspects of the study of language including phonetics.

NEED A BOOK?

New Resources:

[Cambridge Core Journals](#) providing access to 380 peer-reviewed Cambridge University Press e-journals and their digitised archives

[Oxford Scholarship Online](#) - over 16,000 e-books from Oxford University Press

Example of a good resource

- Gale is a collection of **primary** and **secondary** sources. It is a collection of medicine, engineering, history, politics, sociology, philosophy, economics, religion and many other fields of science, books, archival materials and news sources.
- Literary works
- State Papers



The image displays three overlapping screenshots of digital resources. The top screenshot is the 'GALE POWER SEARCH' interface, featuring a search bar and navigation links. The bottom-left screenshot is the 'GALE LITERARY SOURCES' page, which includes a search bar and a section titled 'Discover literary works, authors and criticism'. The bottom-right screenshot is the 'State Papers Online' page, which features a search bar and a section titled 'You have access here to:'. The 'State Papers Online' page also includes a list of search results and a section titled 'About State Papers Online'.

<https://library.soton.ac.uk/Gale>

Academic Engagement Librarians

Laura Diez-Cobo

- Film
- Modern Languages

Donna Ballan

- Art & Design

Michael Latham

- Archaeology
- English
- History
- Music
- Philosophy

Connect with us

Faculty and Specialist Contacts

- <http://library.soton.ac.uk/research/contacts>

Open Access/Institutional Repository/Systematic Reviews/Bibliometrics

- eprints@soton.ac.uk

Research Data Management, Data Deposit, DOIs

- researchdata@soton.ac.uk

Library Deskside Training

- <http://library.soton.ac.uk/library-deskside-training>

Website

- <http://library.soton.ac.uk/research>

Thank you for listening!

- Any questions?



The Ethics Approval Process

Prof. Fiona Woollard

Chair of the Faculty Ethics Committee

The Faculty of Arts and Humanities Ethics Approval Process

- 1. Research ethics introduction: why?**
- 2. Does your project require ethics approval**
- 3. The Ethics Approval process**

Research Ethics

Why?

What's the point of research ethics approval processes?

- Researchers have a **responsibility** to those who help us with our research, to those who may be affected by our research and to the environment and culture.
- Ethical approval processes help to ensure that we are living up to that responsibility.
- Failure to go through the right processes can lead to serious problems for the university and for you.

Does your project need ethics approval?

Logging your project:Ergo II registration

All projects (whether requiring ethics approval) should be logged on ERGO II.

ERGO2.soton.ac.uk

You will be asked to fill in a questionnaire.

Answer the questions carefully – they will determine what level of review is needed.

Does your project require ethics approval?

- Will your study involve human participants?
- Will your study involve the analysis of secondary data, previously collected from human participants?
- Will your study involve human biological material?
- Will your study involve animals (dead or alive, including animal tissue or products)?
- Will your research involve tangible cultural heritage as defined in the University's Ethics Policy on Cultural Heritage?

Does your project require ethics approval?

- If you answer 'no' to all of these questions, the system will log your project as Category R. No further review will be required.
- If you answer 'yes' to any of these questions, you will require further ethics approval.

Note- secondary data analysis

- **Note that your research may count as ‘secondary data analysis’ or even as gathering data directly from human participants even if you do not think of yourself as using ‘data’.**
- If you are using people’s words or information about people in any way, please check carefully whether you count as doing Secondary Data Analysis.

‘Collecting secondary data’:

- Using unaggregated data previously collected for research or clinical data
- Using 'unpublished' material which is already available on a public source e.g. the internet, where the poster is treated as an object of study i.e. comments / material posted on social media sites, any comments left by members of the public on public sites.

Not 'Collecting Secondary data'

- analysing aggregated data
- Performing meta-analyses of other studies
- Doing literature reviews or reviews/ analyses of anything that has been 'published': ie reports, policies, documents, meeting minutes, newspaper articles, films, tv shows, radio broadcasts.
- Using self-published material in a way which engaging with the commentator as an intellectual agent (i.e. responses to Professor X's argument given in her blog, with appropriate citing)

Cultural Heritage

- All research involving tangible cultural heritage needs to be logged on ERGO
- You will be asked 4 questions: Does your project:
 - involve ‘intrusive or destructive intervention’?
 - Involve ethically or legally sensitive materials?
 - Gather info that could lead to exploitation (treasure hunting/ pillaging)?
 - Involve human remains?

Cultural Heritage

- If you say 'yes' to any of these questions, it needs to be approved on ERGO
- However, it may not require a full ethics review – if you can confirm all ethical issues are covered by compliance with relevant guidelines
- You only have to fill out the CH ethics form if there are cultural heritage ethical issues which are not covered by a declaration.

The Approval Process

The ERGO II process: think ahead

- All applications for Ethics Committee approval are made and processed online through the ERGO II system.
- You must apply for approval before the research commences. Approval cannot be granted retrospectively.
- You must allow sufficient time for the ethics process.
- You can email f.woollard@soton.ac.uk if you believe that there has been a problem with the Ethics Approval Process.

Guiding Principles: Ethical From Beginning to End

- The Ethics Review process is intended to cover the whole of your study, from the first moment that you contact your participants right through to the moment you archive or delete your data.
- **You need to show that the whole project will meet the University's ethical standards.**
- This is why you may be asked to include some material that may be surprising.

The Application Form

- Our Ethics Application Form for Research Involving Human Participants has been developed to help researchers to avoid common mistakes that lead to revisions requests.
- The form is quite long. However, a lot of the form involves simply ticking boxes to confirm you have got those small but important details right.
- You can think of this form as a kind of checklist.

Help and support

- There is lots of help available to support you through the ethics process.
- Ethics Application Drop In Sessions: In Semester 1, Thursdays 12.30-1.30 during teaching weeks, in 65/1027.
- Your Supervisor
- Your Discipline Ethics Representative
- Faculty Ethics Chair

Welcome to iSolutions – your IT support service

Kay Foster

IT Business Relationship Manager

iSolutions, University of Southampton

Kay.foster@soton.ac.uk

Where can I get help with my IT?

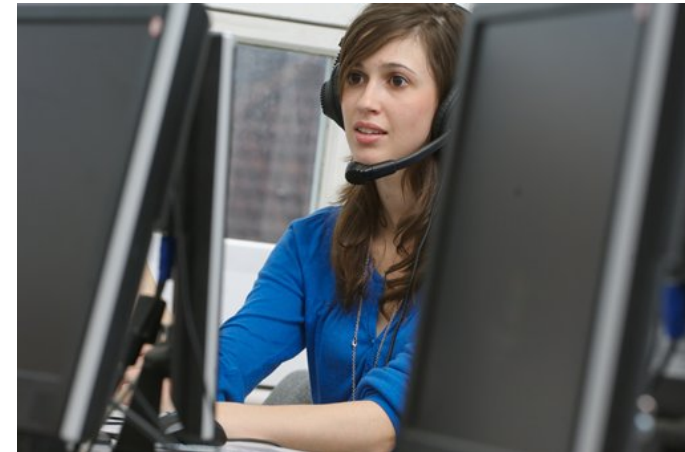
You can contact iSolutions in a number of ways for help and advice with your IT.

iSolutions website Search 'iSolutions Southampton' or check the MySouthampton App

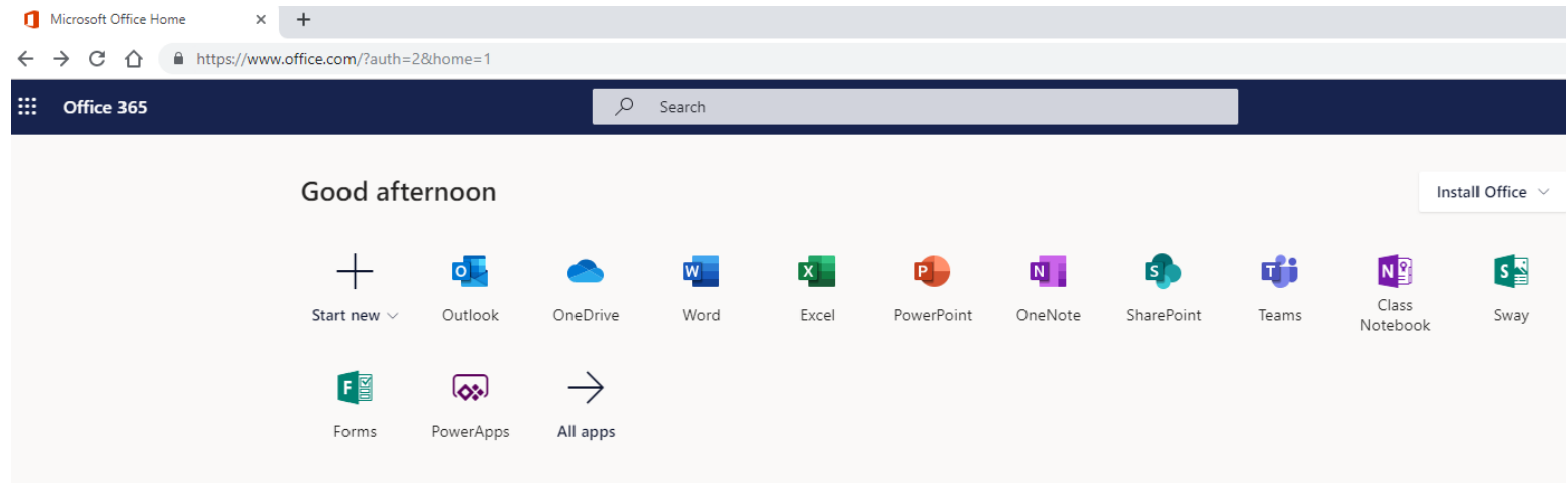
Online Submit an online request for help on the iSolutions website

Telephone Call on 25656 (Highfield) 023 8059 5656

In Person Visit the IT helpdesk in the Hartley Library, Highfield Campus



Office 365 Portal



Office 365 is a suite of applications that can help you communicate and collaborate.

You can access your applications and documents from any device, anywhere.

You can install a copy of Microsoft Office on each of your own devices.

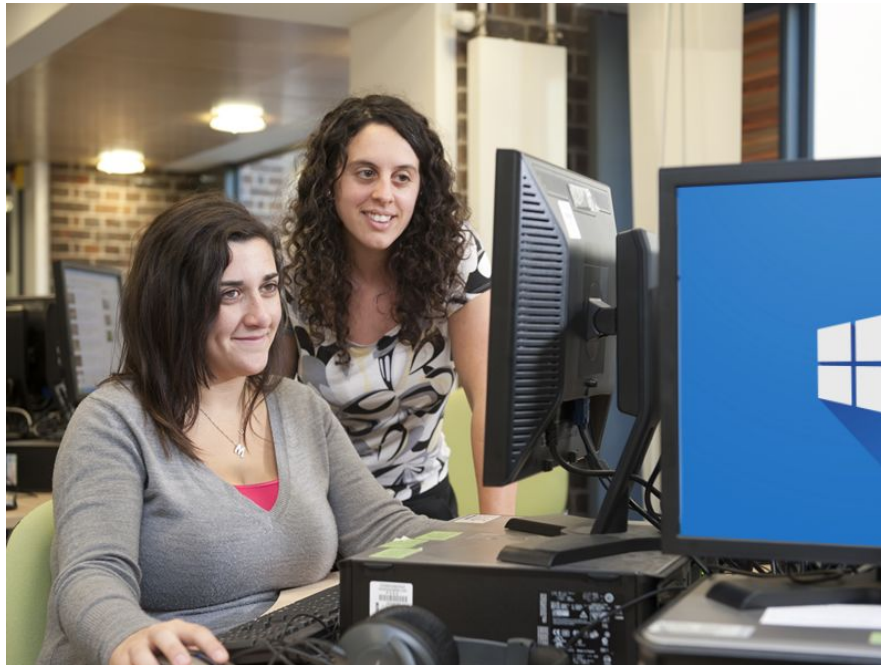
For help and support please visit the Office 365
Centre on SUSSED

Office 365

Visit the
Office 365 Centre



Do I have access to a computer?



You will have access to a computer and this remains the property of the University.

Software is available from *Additional Software* icon on Windows computers.

Need to access a University computer remotely? Search for '**Southampton Virtual Environment**'

Saving, printing and wifi

Saving your work

Always make regular backups of work and store in a secure location. Search 'iSolutions saving and printing'

Print, scan and copy

Search for printing 'iSolutions saving and printing'

Connect your laptop and mobile devices to the University wifi, eduroam

Search eduroam 'University of Southampton'



Staying Safe Online

Every day the University blocks up to 500,000 spam and phishing emails – but some will still get through.

Ignore any email asking for your email account details and passwords.

Never give up bank or financial details if requested.

Do not respond to emails from unknown sources or open attachments and links from unknown sources.

Further information on protecting yourself can be found on the iSolutions website (search 'Keeping Safe Online')

Get Safe Online website is a great source of advice.
Search for 'Get Safe Online'



#UoSSafeOnline

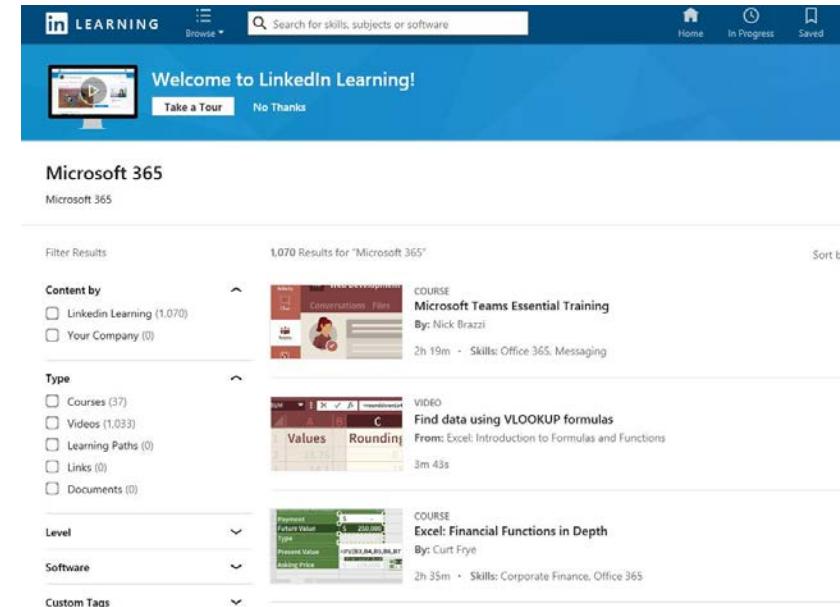
UNIVERSITY OF
Southampton

Are there any online training courses?

As a student at the University of Southampton, you have access to **LinkedIn Learning**

LinkedIn Learning gives you access to thousands of online courses, from Excel to photography, from programming to how to write your CV.

Access from go.soton.ac.uk/lil



LinkedIn Learning - Learn technology, business and creative skills. For free.

Is there an App I can download?



Download the **MySouthampton** app for access to:

- Email
- Staff phone book
- IT help
- Campus maps
- Bus times
- Catch up TV
- Training courses and much more

What else do I need to know?

- You can download software, including Microsoft Office, for your own personal computer. Search for '**University Southampton software**'
- SUSSED is the University portal
- Always make regular back-ups of your work and store in a secure location
- Get Safe Online **www.getsafeonline.com**

YOUR QUESTIONS



University and College Union





What is a trade union?

“Trade unions are organised groups of workers who come together to support each other in the workplace, negotiating with employers to improve pay, terms and conditions and ensure fair and equal treatment.

Unions provide members with individual advice and representation, and many also offer their members opportunities for personal and professional development”.

(TUC website)



UCU: who we are

UCU represents:

- academic staff

- professional staff

- postgraduate research staff in further and higher education

With over 100,000 members we are the biggest union for tertiary education staff in the world



Why join UCU

- Collective bargaining, influence employers and government
- Personal representation
- Services and discounts
- Professional development



Collective Bargaining

- Where the Union negotiates with the employer on behalf of the staff
- Collective strength

We are stronger together



Personal representation

- Confidential advice and assistance from trained and experienced local caseworkers
- Access to professional union officials and legal representation, via your branch



Services and discounts

- Legal services
- Financial advice
- Household, motor and personal injury insurance
- Education Support Partnership
- Confidential 24 hour advice centre



Helping you build your career

- Continuing professional development (CPD) training including classroom management, voice care, and getting published
- Our 'Early careers guide for new staff' free to members
- Access to all our professional publications and to our specialist networks for young members, researchers, fixed term staff and postgraduate research students



IT'S FREE TO JOIN

Free membership for four years for PGRs
who teach

Free student membership for non-employed
PGRs



Join today here: <http://www.ucu.org.uk/join>

Or by phone: **0333 207 0719**

Contact your local branch at ucu@soton.ac.uk

Tel: 023 8059 2364 Ext 22364

PG Tips

Research Training

Alison Dickens

Director PGR Training

Postgraduate Research Training Programme

- Overview of training available at Southampton
 - Doctoral College
 - Faculty of Arts & Humanities
 - Online
 - Student Services (Library, IT, Careers)
 - Peers

Postgraduate Research Training Programme

- University-level: Doctoral College



About the programme

Explore the courses and development activities which we offer.



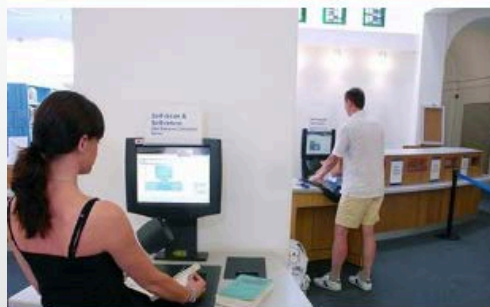
Three Minute Thesis 3MT®

Are you up for the challenge?



Ethics and professional identity

What is expected of you - meeting ethical and professional standards.



Online training and resources

Online materials are a useful means of acquiring or broadening knowledge.



Training for teaching

Support for researchers involved in seminar leading or demonstrating duties.



Booking and recording training

How to use Gradbook and keep track of your training.

Postgraduate Research Training Programme

- University-level: Doctoral College
 - Focal point for training and development of doctoral researchers at Southampton
 - Runs extensive professional development programme
 - Liaises with and publicises Faculty-based training
 - Coordinates the annual Festival of Doctoral Research and 3 minute thesis competition
 - Promotes networking and community building for researchers across the University

Postgraduate Research Training Programme

- University-level: Doctoral College: 4 areas of training

Knowledge and techniques for research

Expand your knowledge base, methodologies, cognitive abilities and creativity.

Improving personal effectiveness

Courses to support your personal development and help you manage your career.

Research governance, organisation & professionalism

Build your knowledge of research standards, requirements and professional conduct.

Engagement, influence & impact

Supporting you to disseminate and promote your work effectively and with influence.

Postgraduate Research Training Programme

- Faculty-level: PGR Training Opportunities
 - Research skills (e.g. time management, critical thinking, Ethics)
 - Professional skills (e.g. employability, teaching)
 - Practical skills (e.g. conference organisation)
 - Milestones (e.g. preparing for your Viva)
 - Discipline-specific training sessions (within your discipline)

Postgraduate Research Training Programme

- Faculty-level: PGR Training Sessions and Resources
 - Small-group and interactive sessions
 - Materials available online for distance students (Blackboard – PGR-FAH-RS PGR Arts and Humanities Research Skills)
 - Support for International PGRs (in collaboration with the Academic Centre for International Students)

Humanities PGR training sessions

are usually ...

- 2 hours long
- led by a trainer
- very interactive
- focused on your own research and needs

Training is mapped to the
Researcher Development
Framework (RDF)



Assessing & recording your training needs

- Complete the Faculty Academic Needs Analysis within 3 months of starting your studies
- Discuss and agree your training needs with your supervisor
- Find and attend relevant events (all training at Doctoral College and Faculty level can be booked through GradBook)
- Keep records of your training and report on these for your Annual Report or Progression Milestone Report
- All relevant documents including the Training can be found on the Graduate School intranet site
- Contact pgrtrain@soton.ac.uk if you have any questions about PGR training

Orientation to teaching & demonstrating

- All postgraduates who wish to teach must complete a three-stage training course run through the Doctoral College:
 - Step 1: complete an online course (this covers seminar leader and demonstrator roles)
 - Step 2: attend a face-to-face training session (choose seminar leader or demonstrator session)
 - Step 3: attend a follow-up session which is discipline-based (delivered in your Faculty)
- Information available on the Doctoral College website

Teaching with Lifelong Learning

The Humanities Lifelong Learning programme offers short courses taught by PGR students to members of the public:

- Modules will be 6 weeks long
- Teaching takes place in the evenings 19.00 – 21.00
- Paid at an hourly rate (in line with other LLL teaching)
- Can include language teaching
- LLL introductory sessions
- OTD training must be completed

Forthcoming sessions (Gradbook)

- 07.10.19 10:00-12:00 Research Ethics
- 16.10.19 (time TBC) OTD2
- 17.10.19 16:00-18:00 Critical Thinking 1
- 24.10.19 13:00-15:00 Critical Thinking 2
- 31.10.19 14:00-16:00 Writing for Funding
- 20.11.19 12:00-14:00 Planning and Time Management

Other sources of training

- Careers support for Postgraduate Researchers
<https://www.southampton.ac.uk/careers/pgr/index.page?>

Get involved

Public engagement with research

UG and PG students are encouraged to work with the public during their educational experience

University Public Engagement Network

<http://www.southampton.ac.uk/per/>

- Researchers Café Public engagement training (available on GradBook)
- Human Worlds: Festival of the Humanities 18-25 November 2017

LLL Study Days www.soton.ac.uk/lifelonglearning

Training: What next?

- Complete **Academic Needs Analysis** to identify training needs
- Find relevant sessions via Humanities Graduate School or Doctoral College website
- Register for training sessions through **GradBook**:
<https://www.gradbook.soton.ac.uk/>
- Keep records of training undertaken and include these in annual reports
- Contact us with any questions:
 - PGR training team (pgrtrain@soton.ac.uk)